*Your interim report should include this template and any applicable appendices. A cover letter is not necessary. Provide succinct narrative responses here; lengthy data templates, faculty CVs, syllabi, meeting minutes, etc. should be included as individual appendices. Do not combine all materials into a single PDF.*

The Council has requested that the school/program document that it has:

1. **[Insert first request directly from Council letter here.]**
	* *Replace this text with a succinct statement that indicates concrete steps you have taken and any data to date, if applicable. Outcome data are particularly important when the request relates to tracking specific types of data (e.g., graduation rates, post-graduation outcomes, stakeholder feedback, etc.) or when the request relates to the unit’s ability to implement its planning and evaluation processes. Include CEPH data templates when appropriate.*
2. **[Insert second request directly from Council letter here.]** *(if applicable)*
	* *Replace this text with a succinct statement that indicates concrete steps you have taken and any data to date, if applicable. Outcome data are particularly important when the request relates to tracking specific types of data (e.g., graduation rates, post-graduation outcomes, stakeholder feedback, etc.) or when the request relates to the unit’s ability to implement its planning and evaluation processes. Include CEPH data templates when appropriate.*
3. **[Insert third request directly from Council letter here.]** *(if applicable)*
	* *Replace this text with a succinct statement that indicates concrete steps you have taken and any data to date, if applicable. Outcome data are particularly important when the request relates to tracking specific types of data (e.g., graduation rates, post-graduation outcomes, stakeholder feedback, etc.) or when the request relates to the unit’s ability to implement its planning and evaluation processes. Include CEPH data templates when appropriate.*