**Compliance Report Option B – due January 9, 2018**

**A detailed plan for diagnosing and updating curricula to ensure compliance with all aspects of Criterion D.**

*The Council expects that the plan will already be underway with steps completed—ie, SPHs & PHPs should begin taking steps toward implementation no later than January 2017, and the 2018 submission will present steps that have been completed and those that are set for future completion.*

*The plan must include a detailed timeline and must identify the responsible parties at each step, including faculty committees responsible for reviewing curricula and ensuring compliance with the relevant components of Criterion D. If the SPH/PHP anticipates the need for curricular changes that require approval by formal bodies (eg, school or university-level curriculum committees), the plan must include those steps of approval.*

*Schools and programs who choose option B will* ***also*** *be required to submit a report in the format of Option A no later than* ***January 9, 2019****. After submission of the 2018 report, they may be required to have a consultation visit with CEPH staff in preparation for the 2019 report. After submission of the 2019 report, they may have additional required interim reporting on any areas of noncompliance identified during their regular review process or in relation to the compliance report.*

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| **Instructional Matrix – Degrees and Concentrations** | | | | | | | | |
|  | | | | | **Categorized as public health\*** | **Campus based** | **Executive** | **Distance based** |
| **Bachelor’s Degrees** | | | | |  |  |  |  |
| *Concentration* | | | Degree | |  |  |  |  |
|  | | |  | |  |  |  |  |
| **Master’s Degrees** | | | **Academic** | **Professional** |  |  |  |  |
| *Concentration* | | |  |  |  |  |  |  |
|  | | |  |  |  |  |  |  |
| **Doctoral Degrees** | | | **Academic** | **Professional** |  |  |  |  |
|  | | |  |  |  |  |  |  |
| **Joint Degrees** | | | **Academic** | **Professional** |  |  |  |  |
|  | **Existing concentration** | **Joint-specific concentration** |  |  |  |  |  |  |
| *2nd (non-public health ) area* |  |  |  |  |  |  |  |  |
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*See the sample instructional matrix on the following page for an example of how to complete the template.*

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| **SAMPLE INSTRUCTIONAL MATRIX – Delete the sample before submission** | | | | |  |  |  |  |
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| **Instructional Matrix - Degrees and Concentrations** | | | | | | | | |
| **Bachelor's Degrees** | | | | | **Categorized as public health\*** | **Campus based** | **Executive** | **Distance based** |
| Community Health | | | BS, BA | | X | BS, BA |  |  |
| Dietetics | | | BS | |  | BS |  |  |
| Exercise Science | | | BS | |  | BS |  |  |
| **Master's Degrees** | | | **Academic** | **Professional** |  |  | | |
| Health Policy | | |  | MPH | X |  | MPH |  |
| Epidemiology | | | MS | MPH | X | MPH, MS |  | MPH |
| Environmental Health | | | MS | MPH | X | MPH, MS |  |  |
| Global Health | | |  | MPH | X | MPH |  |  |
| Athletic Training | | | MS |  |  | MS | MS |  |
| **Doctoral Degrees** | | | **Academic** | **Professional** |  |  | | |
| Epidemiology | | | PhD | DrPH | X | PhD | DrPH | DrPH |
| Health Promotion | | | PhD |  | X | PhD |  |  |
| Biostatistics | | | PhD |  | X | PhD |  |  |
| Human Performance | | | PhD |  |  | PhD |  |  |
| **Joint Degrees** | | | **Academic** | **Professional** |  |  | | |
|  | **Existing concentration** | **Joint-specific concentration** |  |  |  |  |  |  |
| Law |  | Health Law |  | MPH-JD | X | MPH |  |  |
| Business | Health Policy |  |  | MPH-MBA | X |  | MPH |  |
| Medicine | Any MPH concentration |  |  | MPH-MD | X | MPH |  |  |
| Social Work | Health Promotion |  | PhD-MSW |  | X | PhD |  |  |

| **Detailed plan for diagnosing and updating curricula** | | | | |
| --- | --- | --- | --- | --- |
| **Action** | **Responsible party** | **Start date** | **Completion date** | **Completed?** |
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*Schools and programs may add columns as needed, but may not subtract them from the template.*

*Schools and programs may add explanatory text as footnotes for specific entries or as a paragraph that accompanies the table, if necessary.*

*See the sample plan on the following page for an example of how to complete the template.*

| ***Sample plan submission for Option B  – delete the sample before submission*** | | | | |
| --- | --- | --- | --- | --- |
| **Action** | **Responsible party** | **Start date** | **Completion date** | **Completed?** |
| Assess reporting requirements to CEPH | Dean, education dean, key leaders | January 2017 | January 2017 | Yes  January 2017 |
| Train key faculty & staff, develop work plan & assign committees | Education dean, Curriculum Committee chair, education staff | January 2017 | January 2017 | Yes  January 2017 |
| CEPH training at ASPPH annual meeting | Relevant faculty & staff | March 2017 | March 2017 | Yes  March 2017 |
| Review & map required MPH & other curricula, develop recommendations for curricular changes | MPH curriculum committee | March 2017 | August 2017 | Yes  July 2017 |
| Review recommendations | MPH Advisory Committee,  Full faculty | August 2017 | September 2017 | Yes  September 2017 |
| Make decision about type of CEPH report to be submitted in Jan 2018 (full compliance report vs. compliance plan)\* | Executive Committee | September 2017 | September 2017 | Yes  September 2017 |
| Incorporate feedback, prepare new course proposals & submit course proposals to graduate council | MPH Curriculum Committee, key staff | September 2017 | January 2018 | Yes  December 2017 |
| Formal approval of new required courses & catalog changes | Graduate Council | January 2018 | May 2018 | No |
| Develop full syllabi (readings, assessments, etc.) for new courses | Faculty (TBD) | January 2018 | May 2018 (concurrent with awaiting Grad Council formal approval) | No |
| Implement new courses | Faculty (TBD) | Fall 2018, Spring 2019 | Fall 2018, Spring 2019 | No |
| Report due to CEPH documenting compliance | Dean, faculty, key staff | January 2019 | January 2019 | No |